



Trust Headquarters
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West Sussex
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16th July 2020

Email:

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 200624.

You requested the following information, please also see our response below:

I would like to request the following information under the Freedom of Information act/policy around staffing within your Covid team:

Job title: Business Performance & Delivery Manager

The date this role was advertised on NHS jobs/the SECAMB website

The role wasn't advertised – it was a targeted selection approach

How many people were shortlisted for this role

N/A

What was the shortlisting criteria for the role

N/A

The date of the interviews for the role

21/02/2020

How many people were interviewed for the role

N/A

The salary for this role

8A

A copy of the job description and job specification for the role

Attached

Confirmation that the correct HR processes and procedures were followed for the recruitment of this role

The role didn't go through our normal recruitment process due to the urgency surrounding Covid-19; the process was directed by Joe Garcia, Executive Director of Operations and the Trust Executive Team

Job title: Interim COVID-19 Business Support Manager

The date this role was advertised on NHS jobs/the SECAMB website

The role wasn't advertised – it was a targeted selection approach

How many people were shortlisted for this role

N/A

What was the shortlisting criteria for the role

N/A

The date of the interviews for the role

21/02/2020

How many people were interviewed for the role

N/A

The salary for this role

Band 7

A copy of the job description and job specification for the role

Attached

Confirmation that the correct HR processes and procedures were followed for the recruitment of this role

The role didn't go through our normal recruitment process due to the urgency surrounding Covid-19; the process was directed by Joe Garcia, Executive Director of Operations and the Trust Executive Team

Operating Unit Manager (Covid)

The date this role was advertised on NHS jobs/the SECAMB website

The role wasn't advertised – it was a targeted selection approach

How many people were shortlisted for this role

N/A

What was the shortlisting criteria for the role

N/A

The date of the interviews for the role

21/02/2020

How many people were interviewed for the role

N/A

The salary for this role

Band 8b

A copy of the job description and job specification for the role

Attached

Confirmation that the correct HR processes and procedures were followed for the recruitment of this role

The role didn't go through our normal recruitment process due to the urgency surrounding Covid-19; the process was directed by Joe Garcia, Executive Director of Operations and the Trust Executive Team

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust